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A meeting of the **Cabinet** will be held in Committee Room 2 at East Pallant House Chichester on **Tuesday 10 January 2017 at 09:30**

MEMBERS: Mr A Dignum (Chairman), Mrs E Lintill (Vice-Chairman), Mr R Barrow, Mrs P Hardwick, Mrs G Keegan, Mrs P Plant, Mrs S Taylor and Mrs C Purnell

AGENDA

1 **Chairman's Announcements**

The chairman will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under agenda item 11 b).

2 **Approval of Minutes** (pages 1 to 14)

The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 6 December 2016.

3 **Declarations of Interests**

Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.

4 **Public Question Time**

In accordance with Chichester District Council's scheme for public question time and with reference with to standing order 6 in Part 4 A and section 5.6 in Part 5 of the Chichester District Council *Constitution*, the Cabinet will receive any questions which have been submitted by members of the public in writing by noon on the previous working day. The total time allocated for public question time is 15 minutes subject to the chairman's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

5 **Southern Gateway** (pages 15 to 19)

The Cabinet is requested to consider the agenda report and its appendix and to make the following recommendation to the Council (para (1)) and resolutions

(paras (2) to (5)):

- (1) That the Council is requested to allocate £75,000 capital reserves to fund specialist consultancy support for the implementation of the Southern Gateway project.
- (2) That the Cabinet authorises the acquisition of the property known as 45 Basin Rd Chichester subject to terms being reported to a future meeting of the Cabinet.
- (3) That the Cabinet authorises the Head of Commercial Services or her authorised officer to enter and survey or value the land in connection with the proposal to acquire an interest over the land as provided for under section 172 of the *Housing and Planning Act 2016* on notice to the owner or owners of the land.
- (4) That the Cabinet authorises Legal and Democratic Services Manager to seek a court warrant or warrants to enter and survey the land as provided for under section 173 of the *Housing and Planning Act 2016* if access to the site is refused by the owner/s or occupier/s.
- (5) That the Cabinet authorises the Executive Director to make payments in compensation for damage as a result of the exercise of the power conferred by section 172 of the *Housing and Planning Act 2016*.

KEY DECISIONS

6 **Approval of Draft Chichester Vision for Consultation** (pages 20 to 23)

The Cabinet is requested to consider the agenda report and its appendix and to make the following resolutions:

- (1) That the consultation draft of the Chichester Vision be approved for public consultation.
- (2) That further funding of up to £15,000 be released from Council reserves to cover the final project delivery costs.

7 **Off-Street Parking Charges** (pages 24 to 33)

The Cabinet is requested to consider the agenda report and its three appendices and to make the following resolutions:

- (1) That following consideration of the representations made in respect of the proposal to amend the *Chichester District Council (Off Street Parking Places) (Consolidation) Order 2012*, the *Chichester District Council (Off Street Parking Places) (Consolidation) (Variation No 1) Order 2017* to include reference to the charges detailed in paragraph 5 below, such changes to come into effect from 1 April 2017.
- (2) That the Head of Commercial Services be authorised to give appropriate

notice of any revised charges pursuant to the *Off-Street Parking Places (Consolidation) Order 2015* and the *Road Traffic Act 1984*.

OTHER DECISIONS

8 **Petworth Skatepark Project** (pages 34 to 39)

The Cabinet is requested to consider the agenda report and its four appendices and the following recommendations:

- (1) That it considers the results of the Options Appraisal of potential sites for a skatepark undertaken by Petworth Town Council and the consultation responses set out in the report.
- (2) That it considers whether it should give agreement (subject to the replacement of any lost parking spaces) to Petworth Town Council to develop detailed plans for the provision of a skate park at the identified site in Pound Street Car Park.
- (3) That subject to its decision in (2) above then:
 - (a) It approves that subject to planning consent and other necessary requirements being obtained appropriate agreements are entered into to enable construction and use of the skatepark on Council land and
 - (b) It provisionally confirms the availability of a contribution of up to £70,000 towards the project being £50,000 from the Petworth Leisure Fund and up to an additional £20,000 (subject to detailed costings).

9 **Shared Services** (pages 40 to 43)

The Cabinet is requested to consider the agenda report and to make the following resolution:

That Chichester District Council does not enter into a shared services arrangement with Arun District Council and Horsham District Council.

10 **South Downs National Park Authority Extension of Management Agreement** (pages 44 to 46)

The Cabinet is requested to consider the agenda report and to make the following resolutions:

- (a) That the position and progress that is being made in relation to the negotiations with the South Downs National Park Authority (SDNPA) in connection with potential new delegated arrangements from 1 April 2017 onwards be noted;
- (b) That, in principle, it is agreed that the Council enters into a new Agreement

with the SDNPA under section 101 of the *Local Government Act 1972* to enable the Council to continue to provide a development management service for up to three years initially until 31 March 2020 and thereafter for a further two years up until 31 March 2022 if the arrangements are working effectively and agreeable to both authorities.

- (c) That it agreed to extend the current agency arrangement on the current (2016-2017) payment terms for a period of up to six months (to 30 September 2017) in order to complete the above negotiations.

11 Late Items

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

12 Exclusion of the Press and Public

There are no restricted items for consideration at this meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the *Local Government Act 1972*.
2. The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's *Constitution*]
4. A key decision means an executive decision which is likely to:
 - result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the Council's area or
 - incur expenditure, generate income, or produce savings greater than £100,000.

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's *Constitution* provides that members of the Council may, with the chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the Committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek his consent in writing by e-mail in advance of the meeting. They should do this by noon on the day before the meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where he would therefore retain his discretion to allow the contribution without notice.